

CUMBERLAND COUNTY



FOOD SECURITY COUNCIL

Gleaning Initiative Assistant

Cumberland County Food Security Council (CCFSC)

Organization Description:

CCFSC's mission is to initiate and facilitate collaborative action toward a just, resilient, and sustainable food system that ensures equitable access for all people to enough healthy food. We are engaged citizens, community leaders, and representatives from local organizations who are leading the efforts to build food security in Cumberland County and across Maine. The work of the Council falls into four main categories: local food access, child nutrition, racial and economic justice, and food policy.

Position: We seek to hire a passionate, self-starter with a strong background in food systems to assist in our local food access work and specifically Gleaning Initiative. This will be part time mostly field with some office based work from June 1st to November 1st (can be negotiated for right candidate).

Must be available Mondays, Wednesdays and 2 hours on Saturdays. Flexibility on Tues, Thurs, Fri preferred, but can be negotiated.

Supervision Received: Local Food Access Program Manager

Position Type: Part time, contract work, up to 80 hrs a month @ \$20 hour

Responsibilities:

- Assist in full day gleaning activities Mondays, Wednesdays and 2 hours on Saturdays
- Volunteer coordination
- Communications via email and social media
- Reporting gleaning data on spreadsheets

Qualifications:

- One to three years of local food access, food systems, and/or agricultural experience
- Strong computer skills including experience with Google Docs and spreadsheets
- Highly organized, detail oriented, and creative problem solver
- Ability to work well collaboratively and individually with little supervision
- Strong oral and written communication skills including experience with facilitation

- Reliable transportation, cell phone, computer, and valid driver’s license. Employees are expected to use their own vehicle and personal cell phone and computer for work. Be comfortable driving a small pickup truck.
- Experience working with farms a plus

Sample schedule

	Monday (5hrs)	Tuesday (support days, varies)	Wednesday (5-8 hrs)	Thursday (support days, varies)	Friday (support days, varies)	Saturday (2 hrs)
Morning	7:45-10:30 (3hrs) Growing to Give glean		8:30-11:30 (3hrs) Frith Farm Glean			
Midday			12:30-1:30 (1hr) Glean farmers market **optional			12- 2 (2 hr) Glean farmers market
Afternoon	1:30-3:30 (2hrs) Share table at Greater Portland Health	Pop up gleans/ reporting	1:30-3:30 (2hr) Share table at Greater Portland Health	Pop up gleans/ reporting		