



VISTA Assignment Description Summer Associates

Number of Associates	1
Member Term of Service	Summer 2019
Title	Summer Meals Associate

Site Name	Cumberland County Food Security Council
EIN Number	82 - 2642533
Service Location (address including 4 digit zip extension)	Portland Public Schools Central Kitchen 92 Waldron Way Portland ME, 04101
Supervisor Name/Title	Jim Hanna, Executive Director
Supervisor Phone/Email	jhanna@ccfoodsecurity.org / (207) 939-3854

Project Name	Goodwill VISTA Partnership
Sponsoring Organization	Goodwill Industries of Northern New England
Project Number	
Focus Area	Healthy Futures
Secondary Focus Area	Education
Note	

VISTA Assignment Objectives & Member Activities		
Host Site Organization Overview:	<i>The Cumberland County Food Security Council's Mission is to advocate, educate and take action toward increasing food access for food-insecure people in Cumberland County. We do this by working together to initiate, strategize, and innovate solutions to our community's hunger problem.</i>	
Project Goal:	<i>Mitigate acute childhood hunger by providing summer meals while also examining systems level causes for poverty</i>	
Project	<i>Project Summer Associate(s) will complete:</i>	
Member Activities	Project (70%)	Portland Summer Food Program
	Member Activities	<ol style="list-style-type: none"> 1. Train Volunteers. 2. Schedule Enrichment Activities at Deering Oaks and Munjoy South meal sites. 3. Coordinate volunteers for Opportunity Alliance sites. 4. Serve as the "on-call" individual for summer meal sites. 5. Collect and analyze data from each site. 6. Update the Summer Meals Toolkit to include data from 2019. 7. Update Summer Food Program social media accounts.
	Project (10%)	Portland Public School Food Security Task Force
	Member Activities	<ol style="list-style-type: none"> 1. Assist in convening PPS Food Security Task Force Summer Food meetings 2. Collect data on food related programs in Portland Schools 3. Assist in documenting process so it can be replicated 4. Assist with community organizing, event planning, and resource development
	Project (10%)	Support for Closing the Hunger Gap with Local Food initiative
	Member Activities	<ol style="list-style-type: none"> 1. Communicate with CCFSC members to gather program info 2. Collect data on local food access initiatives 3. Research policy initiatives and model programs
	Project (10%)	Cumberland County Gleaning Initiative

		<ol style="list-style-type: none"> 1. Aid in mobilizing gleaning throughout the growing season. 2. Help in processing events to prolong shelf life of gleaned produce.
--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Expected Outputs and Outcomes	
<p>Please list 3-5 outputs and outcomes for the Summer Associate project. This section is for CNCS and Goodwill to measure the success of the Summer Associate position. There are examples listed in the chart below that you are welcome to use but feel free to create your own.</p> <p>These outputs and outcomes should relate to the Summer Associate Goal/Objectives/Activities outlined in the SA VAD.</p>	
Outputs/Outcomes	Target
<i>1. Number of children engaged in the summer meals program (per day)</i>	30
<i>2. Number of children engaged in enrichment activities (per day)</i>	30
<i>3. Programs supported through the work of the Summer Associate</i>	4
<i>4. Number of volunteers managed</i>	25

Training Component	Training	Expected Timeframe
	Goodwill VISTA Partnership Orientation Webinar	First day
	On-Site Orientation Checklist	First week
	In-Service Training by Host Site	Ongoing

AmeriCorps VISTA Benefits

- Stipend of \$247.50 per week throughout the 8 or 10 week term
- Choice of \$1,230 education award or cash stipend upon completion of service
 - Education award can be to pay off qualified loans, or for educational expenses at Title IV school
 - Cash stipend accrues at a rate of \$4.11 per day
- Forbearance of federally qualified student loans during service term (interest paid by AmeriCorps)
 - Stafford
 - Perkins
 - Some private loans (you must call lender to ask)
- Leave is granted on an emergency basis
- Workers compensation
- Networking/professional development
- Mileage reimbursement to AmeriCorps sponsored training events
- Mileage reimbursement for project/site related travel consistent with staff reimbursement at the site

For more information about VISTA: <http://www.vistacampus.gov/>

AmeriCorps Prohibited Activities

The following activities are prohibited in AmeriCorps Programs:

- (a) While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or CNCS, staff and members may not engage in the following activities:
 1. Attempting to influence legislation;
 2. Organizing or engaging in protests, petitions, boycotts, or strikes;
 3. Assisting, promoting, or deterring union organizing;
 4. Impairing existing contracts for services or collective bargaining agreements;
 5. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
 6. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
 7. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
 8. Providing a direct benefit to—
 - i. A business organized for profit;
 - ii. A labor union;
 - iii. A partisan political organization;
 - iv. A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 except that nothing in this section shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and engaging in advocacy activities undertaken at their own initiative; and
 - v. An organization engaged in the religious activities described in paragraph (g) of this section, unless Corporation assistance is not used to support those religious activities;
 9. Conducting a voter registration drive or using Corporation funds to conduct a voter registration drive;
 10. Providing abortion services or referrals for receipt of such services; and
 11. Such other activities as CNCS may prohibit